

## Worksheet 4.1 Creating Folders Worksheet

### CREATING FOLDERS

PROJECT:

#### FOLDER LIST

MAKE A LIST OF THE FOLDERS (E.G., IRB) AND THEIR ANTICIPATED CONTENTS IN BROAD TERMS (E.G., IRB PROPOSAL, IRB APPROVAL, ETC.) THAT YOU KNOW OR THINK YOU WILL NEED FOR THE PROJECT, BASED ON PREVIOUS EXPERIENCE OR ANTICIPATED FILES.

FOLDER	CONTENTS