

## Worksheet 7.2 Check-in Worksheet

### CHECK-INS

PROJECT STUB NAME:

EXPANDING ON THE ABOVE WORKSHEET, NOW CONSIDER THE AGENDA OF CHECK-INS, AND NOTE THAT YOU MIGHT NEED MORE THAN ONE CHECK-IN IN TERMS OF FREQUENCY OR GOAL FOR A SINGLE PERSON OR ROLE.

PERSON/ ROLE	FREQUENCY	AGENDA
		•
		•
		•
		•